



Accounting Lead

Kuala Lumpur | August 2018

About Java Offshore

Java Offshore is a leading independent Offshore Services Contractor providing a range of Geophysical, Geotechnical and Subsea related solutions to Marine Related Industries within the South East Asian Region. With operations based out of Malaysia and Indonesia, we have the ability to efficiently mobilise our resources, ensuring we meet clients' expectations timely and effectively.

Java Offshore Group is on the lookout for highly skilled and innovative team players eager to share our vision in becoming the Offshore Contractor of Choice. To strengthen our growing team, we are looking for motivated individuals that come from a variety of backgrounds and disciplines, united by their desire to challenge and be challenged.

Tasks & Responsibilities

- Responsible for reviewing the full set of accounts, including journal entries, reconciliation, payroll and managing the full accounting system.
- Responsible for cash flow and taxation planning.
- Responsible in preparing monthly financial reports of the company and ensure all accounting records are maintained in accordance to the accounting standards as well as substantiated with proper documentation and supporting evidences.
- Track the Company's financial status, review financial data, prepare monthly and annual reports, performance and identify potential improvements.
- Involved in annual budget preparation and financial analysis to ensure that variations between actual and forecast are justifiable.
- Liaise with external auditors, tax agents, bankers to ensure financial information and financial reports are in compliance to all statutory requirements.



- Continuously keep up-to-date and aware on latest accounting standards and tax regulations.
- Present financial reports to board-members, stakeholders and management.

Your Profile

- Minimum Bachelor's Degree in Accountancy or equivalent Professional Qualification (e.g. ACCA, ICAEW, CIMA) in Finance and Accountancy.
- Minimum 10 years of relevant working experience and able to handle a full set of accounts.
- Computer literate with good working knowledge of an accounting system.
- Meticulous with good analytical and problem solving skills.
- Proficient in written and spoken English and Bahasa Malaysia.
- A team player with good interpersonal skills and able to communicate effectively with all levels.
- Must be able to travel overseas whenever required.

How to Apply

Apply by sending an email with the subject line: "Accounting Lead Applicant" to career@javaoffshore.com

Please include a cover letter and a detailed resume stating your personal particulars, qualifications, experiences, employment history, current and expected salary, attached with a recent passport-sized photograph.

Submit your application by 31th August 2018.

Please indicate the date of your earliest availability in your resume. Only short-listed candidates will be notified.